

Parish Council

greathinton@gmail.com

Membership: Councillors S. Andrew (Chair), M. Winterburn (Vice-Chair), C. Saunders, K. Strickland, D. Norris.

You are duly summoned to attend Great Hinton Parish Council General Meeting on **Thursday 9th January 2025 at 7.00pm** to transact the following business at the location of the Great Hinton Memorial Hall, Great Hinton, Wiltshire.



T Hicks,
Parish Clerk & Responsible Financial Officer

AGENDA

No.	Item
1.	Apologies To receive and accept apologies for those unable to attend.
2.	Declarations of Interest To receive any declarations of interest under the Parish Council's Code of Conduct issued in accordance with the Localism Act 2011.
3.	Minutes of the previous meeting (i) To approve as a correct record the minutes of the Parish Council meeting held on 14 th November 2024. (ii) To note any matters arising from the minutes of the meeting held on 14 th November 2024.
<i>Standing orders will be suspended to allow for public participation</i>	
4.	Public Participation (i) To enable members of the public to address the Council regarding an item on the agenda. (ii) To receive any petitions or deputations.
<i>Standing Orders will be reinstated following public participation</i>	
5.	Reports (i) To receive an update from the Unitary Councillor – J Seed. (ii) To receive the Chair's report. (iii) To receive the Clerk's report. (iv) To receive up to date external meetings schedule and to decide who will attend meetings.
6.	Matters arising from the previous meeting: (i) To receive update on the insurance implications and personal safety guidelines for users when installing temporary road signs. (ii) To receive update of speed reduction application.
7.	Planning Matters to discuss: (i) To receive any update on the planning schedule. (ii) To discuss any planning applications received prior to the meeting.

8.	Maintenance to include items as below:- (i) To discuss and agree Parish Steward jobs for next visit. (ii) Footpaths – to receive, note and consider as may be appropriate updates since the last meeting of the Council. (iii) To discuss Defibrillator update.
9.	Memorial Hall To receive any update on Memorial Hall matters.
10.	Finance (i) Payments for Approval: a) Clerk's Salary December & January. b) Clerk's PAYE December & January paid by direct debit. c) Community Heartbeat Trust – Inv 24508 - £27.00 balance of account. (ii) To approve invoices/requests for payment received prior to the meeting. (iii) Monthly Management Accounts Members to receive the monthly financial report and bank reconciliation. See attached papers. A non-signatory member to sign the bank reconciliation and bank statements.
11.	Budget and Precept 2025-26 (i) To discuss and approve the final draft of the budget for 2025-26. (ii) To discuss and approve the precept demand for 2025-26.
12.	Governance (i) To discuss and approve draft Standing Orders. (ii) To discuss draft Financial Regulations. Confirm that this will be discussed in March. (iii) To discuss and approve draft Code of Conduct. (iv) To discuss Election process 2025. More info here .
13.	Correspondence previously sent to note: (i) NALC election information session for people who might be interested in becoming a Councillor. Click here . (ii) Town & Parish Council information. (iii) CPRE invitation to Best Kept Village Competition
14.	Confirmation of date of next meeting: Thursday 13 th March 2025 at 7.00pm

For supporting documents, please see here:

